

British Rowing Safety Audit 2016/17 - Eastern

2. Rowing Safety Audit 2016 | Club Information

1. Club Name

Hollowell Scullers

2. Name of person authorised by the club to accurately complete this audit

Andrew Rudkin

3. Position in your club

Club Water Safety Advisor

4. Your email address

safetyadviser@hollowellscullers.com

5. Is your club a Non-Rowing club i.e. you do not row at all?

No

6. If your club is linked to a host Club and operates under its safety policies and its Rowing Safety Advisor, please state the name of the host club. If not, then please choose 'None of them' from the list.

None of them

7. Do you host any other club(s) e.g. Alumni, who operate under your club's safety policy and your Club Rowing Safety Advisor? If so please state the name(s) of these clubs. If not, then please choose 'None of them' from the list.

None of them

8. Do you host any club(s) who do not operate under your safety policies or Club Rowing Safety Advisor. Please state the name(s). If not, then please choose 'None of them' from the list.

None of them

3. Rowing Safety Audit 2016 | Water Safety Advisors

9. Please fill in the club's postal address and website.

Postal address of your boathouse - Line 1 : c/o Hollowell Sailing Club, Hollowell Reservoir

Postal address of your boathouse - Line 2 : Hollowell

Postal address of your boathouse - Line 3 : Northampton

Post Code : NN6 8RN

If your club has a website please give its web address : www.hollowellscullers.com

4. Rowing Safety Audit 2016 | Club Rowing Safety Advisor Contact Details

10. Please fill in the Club Safety Advisor's contact details (please note , if you are a student these details should be your university term-time residence).

Name : Andrew Rudkin
Address- Line 1 : Elham House, 19 Farthingstone Road
Address - Line 2 : Litchborough
Address - Line 3 : Northants
Post Code : NN12 8JD
Telephone Number : 01327 830 965
Email Address for Immediate Contact : safetyadviser@hollowellscullers.com
British Rowing Membership Number : 201710g1005546

5. Rowing Safety Audit 2016 | Alternative / Deputy Club Rowing Safety Advisor Contact Details

11. Please fill in the contact details of your alternative (deputy) club safety advisor (please note , if you are a student these details should be your university term-time residence). If you do not have one, please fill in your club secretary contact details.

Name : Sean Sinclair
Address-Line 1 : 1 New Road
Address - Line 2 : Greens Norton
Address - Line 3 : Towcester
Post Code : NN11 8BW
Telephone Number : 01327 352 965
Email Address for Immediate Contact : taffnut@gmail.com
British Rowing Membership Number : 201701S1019782

6. Rowing Safety Audit 2016 | Boats & Blades

12. What is the total number of boats at your club, including those privately owned? (Please enter 0 for none)

Single (1x) : 12
Coxless Pair or Double (2-/x) : 4
Coxed Pair (2+) : 0
Coxless Four or Quad (4-/x) : 3
Coxed Four or Quad (4+/x+) : 2
Eight (8+) : 3

13. How many boats, including privately owned, are deemed to require additional buoyancy if used in a potential swamping situation? (Please enter 0 for none)

Single (1x) : 0
Coxless Pair or Double (2-/x) : 0
Coxed Pair (2+) : 0
Coxless Four or Quad (4-/x) : 1
Coxed Four or Quad (4+/x+) : 1
Eight (8+) : 2

14. Where the construction of a boat or its composition is such that the bow presents a hazard in a collision, has the bow been protected with rubber or a similar resilient material that removes the hazard? (The fixing itself must not be a hazard.)

Yes

15. Where 'fitted shoes' are employed, do they have effective heel restraints which are properly adjusted and in working order? (the heel must be prevented from rising higher than 7cm measured at right angles from the footplate).

Likewise, does the foot release (from any other type of fitment that may be used) self-activate and not require the intervention of the athlete or a rescuer?

Yes

16. Are all boats checked before and after outings for buoyancy, heel restraints, bow balls strapping, floats and integrity? Are failures reported and boats not used until issues have been resolved?

Yes

7. Rowing Safety Audit 2016 | Coaches

17. How many active coaches do you currently have in your club?

3

18. Number of coaches at each Level (*please enter 0 for none*):

Session Coach (eg Rowing Leaders, Learn to Row Instructor) : 6

Club Coach (eg L2 Certificate, IA) : 1

Senior Club Coach (eg Bronze, Silver, L3) : 1

No formal coaching qualification held : 1

19. Number of coaches holding a current First Aid certificate?

2

20. Number of coaches:

Paid : 0

Unpaid : 9

8. Rowing Safety Audit 2016 | Management

21. Does your club review its risk assessments regularly (typically yearly)?

(Please only tick "Yes" if you have uploaded an up-to-date copy of your Risk Assessment for club activities and your Club Safety Plan to your Google Drive folder)

To Address

22. Does your club cover the topics listed in the "Row Safe" guide (where relevant) in your club induction?

To Address

23. Does your club ensure the identified risk controls are in place as listed in the "Row Safe" guide?

To Address

24. Does your club have a designated Safety Notice Board in a prominent position?

Yes

25. Does your club ensure that new members are shown the Safety Notice Board and information explained to them?

Yes

26. Does your club review the findings of the Club's Rowing Safety Audit and implement its recommendations at committee level as appropriate?

Yes

9. Rowing Safety Audit 2016 | First Aid / Medical

27. Does your club have an Emergency Action Plan (EAP) within the Club Safety Plan which is communicated to all club members?

(Please only tick "Yes" if you have uploaded an up-to-date copy of your Emergency Action Plan to your Google Drive Folder)

To Address

28. Does your club keep a record of Club First Aiders and encourage them to maintain their certification?

To Address

29. Does your club provide suitable quantities of first aid materials within box(es) clearly identified as "First Aid" which are in easily accessible areas of the club and/or boathouse?

Yes

30. Does your club advise members about the risks of sunburn, heat stroke and heat exhaustion, and of local guidance relating to this issue?

Yes

31. Does your club provide information on diseases most likely to be encountered by club members, either on their home water or when they visit other venues?

Yes

32. Does your club have immediate access to a defibrillator?

Yes

10. Rowing Safety Audit 2016 | Incidents Procedure

33. Does your club require that all club members are made aware of what constitutes an incident and 'near incident' that needs reporting and that all are aware of how to report them online?

To Address

34. Does your club regularly monitor the British Rowing online reporting system to gather information on club incidents and use the statistics to develop safer practices?

To Address

35. Does your club keep the members informed of incidents and 'near incidents' at the club and ways in which action must be taken to avoid repetition?

To Address

11. Rowing Safety Audit 2016 | Safety Aids

36. Does your club have written procedures in place for the use of safety aids and ensure that all members understand and follow them?

To Address

37. Does your club require all coxswains to wear an approved lifejacket or buoyancy aid on top of all other garments when in a boat (note front-loader guidance below)?

Yes

38. Does your club require all launch drivers and passengers to wear an approved lifejacket or buoyancy aid on top of all other garments when in a launch?

Yes

39. Does your club ensure that, before use, all lifejackets and buoyancy aids:

| | Yes | To Address | N/A |
|--|-----|------------|-----|
| Are checked for wear and tear | X | | |
| Are checked for damage | X | | |
| Contain an appropriate gas cylinder | | | X |
| Have a service record in the maintenance log | | X | |
| Have a designated place where they can dry out naturally away from a heat source | X | | |

40. Does your club ensure that all safety aids, particularly throw lines, are readily accessible and stored ready for use where they may be needed in an emergency.

Yes

41. Does your club provide training for Safety Aids? Please specify what other Safety Aids your club provides training for, if applicable.

| | Yes | To Address | N/A |
|-----------------|-----|------------|-----|
| Throw Lines | | X | |
| Lifejackets | | X | |
| Lifeguard Tubes | | | X |
| | | | |

42. How many lifejackets/buoyancy aids do you have available at your club?

50

12. Rowing Safety Audit 2016 | Steering

43. How many of your coxes and scullers/coxless steers have undertaken a structured steering training session, which has been verified in oral or written form, to determine competence both on and off the water?

2

44. Does your club have rules in place on boating in dark/low/poor visibility situations?

Yes

13. Rowing Safety Audit 2016 | Swim and Capsize

45. Does your club manage the risks BEFORE the outing if cold water immersion and hypothermia are assessed as potential issues by instructing participants of the actions to be taken in the event of a capsized (for all boat types)?

Yes

46. How does your club determine members' ability to swim?

| | Practical | Sign Off | To Address |
|-----------|-----------|----------|------------|
| Juniors | X | | |
| Beginners | X | | |
| Seniors | | X | |
| Masters | | X | |
| Adaptive | | X | |

47. Does your club ensure swimming ability and capsized training is recorded for each member of the club?

Yes

48. Does your club require participants who are unable to demonstrate the minimum swimming standards to wear a life jacket or buoyancy aid, receive training in capsized procedure and reach a satisfactory level of competence in, for example, a single sculling boat?

Yes

14. Rowing Safety Audit 2016 | Adaptive Rowing

49. Does your club provide Adaptive Rowing?

No

15. Rowing Safety Audit 2016 | Coastal Rowing

50. Does your club provide Coastal Rowing?

No

16. Rowing Safety Audit 2016 | Non-Affiliated Competition

51. Does your club hold Non Affiliated Events e.g. Pubs & Clubs, Private Matches, Ergo Races?

No

17. Rowing Safety Audit 2016 | Indoor Rowing

52. Does your club have indoor rowing machines?

Yes

53. Does your club ensure that the machines are safely located and regularly serviced and maintained in good working order as recommended by the manufacturer?

Yes

18. Rowing Safety Audit 2016 | Juniors

54. Does your club have Juniors?

Yes

55. Does your club record ALL the information from Juniors as listed in the "Row Safe" guide before allowing any activity to start?

Yes

19. Rowing Safety Audit 2016 | Launches and Launch Driving

56. Does your club have a Coaching Launch, Safety Launch or Rescue Launch?

Yes

57. How many launches do you have under the following headings (please read the explanations below)?

Coaching : 0

Rescue : 8

Safety : 0

58. Does your club require all launches to carry a plate stating the maximum weight it can safely support, together with this translated into the number of adults?

Yes

59. Does your club require launch drivers to hold, as a minimum, the RYA Level 2 powerboat certificate (appropriate to water conditions; inland; coastal and use:Safety boat) or equivalent certified training?

Yes

60. Does your club require launch drivers to understand and follow the rules of the water upon which they are operating and at all times, except in an emergency, adhere to the speed limits in place on that stretch of water?

Yes

61. Does your club require launches to carry the equipment as required by the "Row Safe" guide and require that launch drivers must check that the launch is carrying the appropriate emergency equipment before going afloat?

Yes

62. If launches are used for safety cover, does your club ensure they have two crew and are fit for purpose?

Yes

20. Rowing Safety Audit 2016 | Touring

63. Does your club provide rowing tours?

No

21. Rowing Safety Audit 2016 | Training Camp

64. Does your club go on training camp?

No

22. Rowing Safety Audit 2016 | Transport and Trailers

65. Does your club transport boats either on trailers or car roofs?

Yes

66. Does your club brief and use the British Rowing and Association of Chief Police Officers (ACPO) guidance for the Transport of Oar Propelled Racing Boats?

Yes

67. Does your club ensure that adequate ties, (in good condition), are available?

Yes

68. Does your club require drivers to always carry a passenger to help with navigation, maneuvering, and any emergency which may arise, and to be aware of the dangers of high winds and icy road conditions and consult the weather forecast before setting off?

Yes

69. Does your club ensure that, if towing or using vehicles overseas, any local rules are adhered to (lights, spares, yellow vests, fire extinguishers , triangle, overhang, etc.)?

Yes

70. Does your club require drivers to take breaks for journeys of longer than 2 hrs duration or have a buddy driver accompany them on long journeys and ensure an effective communication system is set up with the club for the journey? (mobile phone - note hands free sets required)

Yes